



NOTICE TO PROCEED

August 01, 2019

PO No. PO19-00519-CSE
NOA No. 2019-PSNOA154-BACNOA1-PS

MS. JULIEFER S. BAREJA
CENTER POINT SALES AND TRADING INC.
6TH FLOOR Sky Tower 1 Bldg. No. 68 Dasmariñas St.
Binondo, Manila
Tel. No. (02) 242-4245 to 46
cpstisalesdepartment@gmail.com

Dear Ms. Bareja,

The attached Contract/Purchase Order having been approved, notice is hereby given to **Center Point Sales and Trading Inc.** that performance for the **Supply and Delivery of Stapler, Standard Type for the Procurement Service** Lot No. 1 under **Public Bidding No. 19-182-1** opened on **June 25, 2019** shall commence effective on the date of receipt of this Notice:

Lot	Item	Qty	Unit	Unit Price	Amount
1	Stapler, Standard Type	103,514	Piece	P 170.00	P 17,597,380.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

(SGD.)

ELISA MAY ARBOLEDA-CUEVAS
Executive Director

Date of receipt of this Notice: August 27, 2019

Name of Authorized Representative: Maeah Airocel Isidro

Signature of Authorized Representative: (SGD.)



COPY 1 JUL 29 2019

CONTRACT/PURCHASE ORDER

No. **PO19-00519-CSE**

To: **CENTER POINT SALES & TRADING, INC.**
 6th Floor Sky Tower 1 Bldg.,
 No 68 Dasmarinas St.,
 Binondo, Manila

Date July 29, 2019
 Reference: **PUBLIC**
BIDDING No. 19-182-1
 Date of PB: 6/25/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	STAPLER, STANDARD TYPE, load cap: 200 staples min one time binding capacity: 2-20 sheets copy paper, 70gsm, staple pusher shall be a metal piece and not spring, 1 piece in individual box Note: For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order. Delivery shall conform with the minimum labeling requirements under R.A. 7394. The inspection and tests that will be conducted shall be in accordance with Section VII. Technical Specifications. For every batch of delivery, three (3) pieces shall be submitted to	103,514	PIECE	170.00	17,597,380.00

07-30-0519

TOTAL AMOUNT P 17,597,380.00

PLACE OF DELIVERY:
 Please refer to the above instruction.

DELIVERY INSTRUCTIONS:
 Please see above delivery schedule.

FUNDS AVAILABILITY CERTIFIED BY:

ALLAN RAUL M. CATALAN

ACCOUNTANT

AUTHORIZED BY:

MELISA MAY ARBOLEDA - CUEVAS

DIRECTOR

DATE

DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.
CENTER POINT SALES & TRADING, INC.

NAME OF SUPPLIER

IMERA MORALES (S/M)
 AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

8-27-19
 DATE RECEIVED

DUE DATE

COPY FOR: SUPPLIER



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

CONTRACT/PURCHASE ORDER

No. **PO19-00519 -CSE**

To: **CENTER POINT SALES & TRADING, INC.**
 6th Floor Sky Tower 1 Bldg.,
 No 68 Dasmarinas St.,
 Binondo, Manila

Date July 29, 2019
 Reference: PUBLIC
BIDDING No. 19-182-1
 Date of PB: 6/25/2019

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Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>Inspection Division for replacement of the quantity subjected to destructive tests.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Please submit your Warranty Certificate, if applicable Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a) the Supplier's Bid, including the Technical and Financial</p>				

07-30-0519

TOTAL AMOUNT ₱ 17,597,380.00 *PO4*

PLACE OF DELIVERY: Please refer to the above instruction	DELIVERY INSTRUCTIONS: Please see above delivery schedule
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FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: <u>ELISA MAY ARBOLEDA - CUEVAS</u> DIRECTOR
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Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof: CENTER POINT SALES & TRADING, INC. NAME OF SUPPLIER	<u>MARIA ANTONIO</u> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	<u>8-27-19</u> DATE RECEIVED	<u>PO4</u> DATE
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COPY FOR SUPPLIER

COPY FOR: SUPPLIER



COPY FOR SUPPLIER

CONTRACT/PURCHASE ORDER

No. **PO19-00519 -CSE**

To: **CENTER POINT SALES & TRADING, INC.**
 6th Floor Sky Tower 1 Bldg.,
 No 68 Dasmarinas St.,
 Binondo, Manila

Date July 29, 2019
 Reference: **PUBLIC**
BIDDING No. 19-182-1
 Date of PB: 6/25/2019

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	<p>Proposals and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bis resulting from the Procuring Entity's bid evaluation;</p> <p>b) the Schedule of Requirements;</p> <p>c) The Technical Specifications;</p> <p>d) the General Conditions of the Contract;</p> <p>e) the Special Conditions of the Contract;</p> <p>f) the Performance Security; and</p> <p>g) the Entity's Notice of Award</p> <p>DELIVERY SCHEDULES</p> <p>1st Batch - Within Thirty (30) calendar days from Receipt of Notice to Proceed - 18,514 pcs</p> <p>2nd Batch - Within Thirty (30) calendar days thereafter - 17,000 pcs</p> <p>3rd Batch - Within Thirty (30) calendar days thereafter -</p>				

07-30-0519

TOTAL AMOUNT ₱ 17,597,380.00

ROY

PLACE OF DELIVERY:
 Please refer to the above instruction

DELIVERY INSTRUCTIONS:
 Please see above delivery schedule

FUNDS AVAILABILITY CERTIFIED BY:

ALLAN RAUL M. CATALAN

Accountant ACCOUNTANT

DATE

AUTHORIZED BY:

ELISA MAY ARBOLEDA - CUEVAS

Director DIRECTOR

DATE

ROY

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

CENTER POINT SALES & TRADING, INC.

NAME OF SUPPLIER

Elisa May Arboleda Cuevas
 AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

8-27-19
 DATE RECEIVED

DUE DATE

COPY FOR SUPPLIER



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
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 Tel. Nos 563-93-61
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	17,000 pcs 4th Batch – Within Thirty (30) calendar days thereafter – 17,000 pcs 5th Batch – Within Thirty (30) calendar days thereafter – 17,000 pcs 6th Batch – Within Thirty (30) calendar days thereafter – 17,000 pcs				
PROJECT SITES: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga. For: Procurement Service Contact Person: Ms. Catherine Ann D. Mirabel OIC-Chief – Warehousing and Logistics Division Tel. no. 689-7750 loc. 4016					

07-30-0519

TOTAL AMOUNT ₱ 17,597,380.00 *RDY*

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FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: <u>ELISA MAY ARBOLEDA - CUEVAS</u> DIRECTOR
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CENTER POINT SALES & TRADING, INC. NAME OF SUPPLIER	<u>MARIA ARBOLEDA</u> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	<u>8-27-19</u> DATE RECEIVED	<u>RDY</u> DUE DATE
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COPY FOR: SUPPLIER